CITY OF RICHMOND HILL 2020 Draft Operating Budget

WATER, WASTEWATER & STORMWATER MANAGEMENT SERVICES

2020 Draft Budget Submitted and Reviewed by:

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WATER, WASTEWATER & STORMWATER MANAGEMENT SERVICES

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WATER & WASTEWATER SERVICES

OVERVIEW

Water & Wastewater services for residents and businesses in Richmond Hill are provided in collaboration with the Region of York. The Region of York acquires water from the City of Toronto and the Region of Peel, and distributes it to the Richmond Hill borders from which the City distributes to each household and business. Wastewater is collected and transferred out of the municipality at which point the Region continues the collection process at the municipal border and transfers the wastewater to the Duffin Creek Water Pollution Control Plant in Pickering where it is treated. The Region charges the City a wholesale rate and the City passes on these costs to the residents and businesses at a combined retail rate.

The 2020 Draft Water & Wastewater Operating Budget reflects the principles of the updated 10-year Water & Wastewater Financial Plan adopted by Council in 2018 as a requirement of the *Safe Drinking Water Act, 2002, Ontario Regulation 453/07.* The updated plan indicated that:

- a) The City's Water & Wastewater program is financially sustainable while remaining debt free for the 10 year period (& beyond);
- b) There is sufficient funding available in the 10 year plan for all capital projects;
- c) The Water & Wastewater repair & replacement reserve fund balances provide for the 10 year capital repairs forecast (& beyond);
- d) Projected user rates remain reasonable while providing for full cost recovery plus gradual increases to reserve fund contributions; and
- e) The City's Water & Wastewater supply and resources will remain reliable, safe and sustainable.

This presentation summarizes the Water and Wastewater program that is distributed through four departments:

- Environmental & Infrastructure Services major repair and reconstruction of infrastructure (part of Capital program).
- **Community Services** maintains & operates almost 1200 km of watermain and sanitary sewer infrastructure, along with storm sewers and stormwater ponds.
- Corporate & Financial Services billings, collections, maintains water meters
- Office of the City Manager deals with service enquiries through Access Richmond Hill

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER SUMMARY

	:	2018 Actual	ı	Preliminary Actuals at 31-Oct-19	20	19 Approve Budget	2020 Draft Budget	•	Variance avourable / nfavoura	
Expenditures										
Personnel - Full-Time	\$	3,071,894	\$	2,678,112	\$	3,346,200	\$ 3,389,700	\$	43,500	
Personnel - Casual		78,642		97,090		151,900	151,900		-	
Water - Regional Charges		22,075,147		11,019,490		25,360,400	26,278,000		917,600	
Wastewater - Regional Charges		34,373,332		16,907,403		37,673,900	39,869,000		2,195,100	
Water & Wastewater Discount		302,511		-		-	-		-	
Contracts / Services		7,981,142		3,230,101		5,020,500	4,969,100		(51,400)	
Materials / Supplies		794,705		636,497		911,800	911,800		-	
Other Expenditures		68,346		44,962		59,600	59,600		-	
Transfers to Other Funds		12,256,587		10,551,150		13,752,500	14,347,700		595,200	
Total Expenditures	\$	81,002,306	\$	45,164,805	\$	86,276,800	\$ 89,976,800	\$	3,700,	4.3%
Revenues										
Water Supply Revenue		(295,670)		(71,885)		(85,200)	(85,200)		-	
Water & Wastewater Revenue		(76,302,556)		(60,087,997)		(84,200,000)	(87,441,800)		(3,241,800)	
User Fees		(3,300,603)		(2,460,385)		(1,817,400)	(1,875,600)		(58,200)	
Investment Income		(60,000)		-		(60,000)	(60,000)		-	
Reserves and Reserve Funds		(1,043,478)		(23,207)		(114,200)	(114,200)		-	
Other Internal Sources		-		-		-	(400,000)		(400,000)	
Total Revenues	\$	(81,002,307)	\$	(62,643,474)	\$	(86,276,800)	\$ (89,976,800)	\$	(3,700,	4.3%
Net Budget	\$	(\$	(17,478,670)	\$	-	\$ -	\$		

	20	19 Approvd Budget		Base	Le	egislated	Annı	ıalization	;	w/Growth Staff & rograms	:	2020 Draft Budget
Expenditures	Φ.	2 246 200	Φ	40.500	Φ.		•		œ.		Φ	2 200 700
Personnel - Full-Time	\$	3,346,200	\$	43,500	\$	-	\$	-	Þ	-	\$	3,389,700
Personnel - Casual		151,900		-		-		-	\$	-		151,900
Water - Regional Charges		25,360,400		917,600		-		-		-		26,278,000
Wastewater - Regional Charges		37,673,900		2,195,100		-		-		-		39,869,000
Water & Wastewater Discount		-		-		-		-		-		-
Contracts / Services		5,020,500		(51,400)		-		-		-		4,969,100
Materials / Supplies		911,800		-		-		-		-		911,800
Other Expenditures		59,600		-		-		-		-		59,600
Transfers to Other Funds		13,752,500		595,200		-		-		-		14,347,700
Total Expenditures	\$	86,276,	\$	3,700,000	\$	-	\$	-	\$	-	\$	89,976,800
Revenues												
Water Supply Revenue		(85,200)		-		-		-		-		(85,200)
Water & Wastewater Revenue		(84,200,000)		(3,241,800)		-		-		-		(87,441,800)
User Fees		(1,817,400)		(58,200)		-		-		-		(1,875,600)
Investment Income		(60,000)		-		-		-		-		(60,000)
Reserves and Reserve Funds		(114,200)		-		-		-		-		(114,200)
Other Internal Sources		- ,		(400,000)		-				-		(400,000)
Total Revenues	\$	(86,276,	\$	(3,700,000)	\$	-	\$	-	\$	-	\$	(89,976,800)
Net Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	

WATER & WASTEWATER SERVICES

WATER & WASTEWATER SUMMARY – Continued

2020 Budget Summary

	2018 Actual	Preliminary Actuals at 31-Oct-19	2019 Approved Budget	2020 Draft Budget	Variance (Favourable) / Unfavourable
Net Revenues					
Water & Wastewater Revenues	\$ (76,000,045)	\$ (60,087,997)	\$ (84,200,000)	\$ (87,441,800)	\$ (3,241,800)
Water Services Supply	21,779,477	10,947,605	25,275,200	26,192,800	917,600
Wastewater Services Supply	34,373,332	16,907,403	37,673,900	39,869,000	2,195,100
	(19,847,235)	(32,232,989)	(21,250,900)	(21,380,000)	(129,100)
Maintenance & Operations	10,228,653	4,914,404	9,268,600	9,302,300	33,700
Corporate Allocations					
Financial Services	1,269,192	1,113,248	1,570,300	1,514,400	(55,900)
Corporate Expenditures	1,486,006	1,728,500	2,074,200	2,303,400	229,200
Corporate Revenues	(940,000)	-	(60,000)	(460,000)	(400,000)
Transfer to R&R Reserve Funds	7,803,384	6,998,167	8,397,800	8,719,900	322,100
	9,618,582	9,839,915	11,982,300	12,077,700	95,400
Net Budget	\$ -	\$ (17,478,670)	\$ -	\$ -	\$ -

This table reflects proposed net budgets. The total Water & Wastewater net expenditure budget for 2020 is almost \$90.0 million (4.3% increase from 2019). Approximately 73% of the total expenditure budget is for the acquisition of Water & Wastewater services from the Region (\$66.1 million). The remaining 27% is for City Services (i.e. Maintenance & Operations, Revenue billings, collections, meter repairs, reserve fund contributions, and corporate overhead allocations). Also about 97% of the City's total expenditure is funded from the combined retail rate with the remaining 3% coming from reserves, reserve funds, and other user charges.

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER SUMMARY – Continued

Rate History

A 1% Water & Wastewater rate increase generates \$631,900 greater revenues. The 2020 Draft Water & Wastewater Budget proposes a 7.5% combined retail rate increase effective April 1, 2020, consistent with Council approved Water/Wastewater Financial Plan in 2018. The budget includes the following:

- a) A proposed combined wholesale rate increase of 7.5% (effective April 1, 2020) from the Region of York for combined Water & Wastewater services;
- b) Greater transfers to the operating fund to reflect increased workflow activity toward Water & Wastewater issues and functions; and
- c) Increased contribution to Repair & Replacement reserve funds to continue to provide for full replacement funding of Water & Wastewater assets.

The following table shows the historical rates:

		<u>Yoı</u>	rk Region Wh	olesale	Rates			City Retail Rate											
Year	Water	% Inc.	Wastewater	% Inc.	Combined	% Inc.	Water	% Inc.	Wastewater	% Inc.	Combined	% Inc.							
2012	0.7512	7.7%	0.8848	12.0%	1.6360	10.0%	1.2362	7.7%	1.4566	12.0%	2.6928	10.0%							
2013	0.8087	7.7%	0.9910	12.0%	1.7997	10.0%	1.3068	5.7%	1.6006	9.9%	2.9074	8.0%							
2014	0.8697	7.5%	1.1099	12.0%	1.9796	10.0%	1.3810	5.7%	1.7590	9.9%	3.1400	8.0%							
2015	0.9345	7.5%	1.2431	12.0%	2.1776	10.0%	1.4823	7.3%	1.9717	12.1%	3.4540	10.0%							
2016	0.9582	2.5%	1.4158	13.9%	2.3740	9.0%	1.5196	2.5%	2.2453	13.9%	3.7649	9.0%							
2017	1.0021	4.6%	1.5855	12.0%	2.5876	9.0%	1.6564	9.0%	2.4474	9.0%	4.1037	9.0%							
2018	1.1051	10.3%	1.7154	8.2%	2.8205	9.0%	1.8295	10.5%	2.5820	5.5%	4.4115	7.5%							
2019	1.2178	10.2%	1.8565	8.2%	3.0743	9.0%	1.9667	7.5%	2.7757	7.5%	4.7424	7.5%							
2020	1.3274	9.0%	2.0236	9.0%	3.3510	9.0%	2.1140	7.5%	2.9840	7.5%	5.0980	7.5%							

Note: Rates shown are on a per cubic metre basis.

The table below shows York Region's existing forecast of Wholesale rates to achieve full cost recovery pricing. The Region is reviewing this forecast in 2020.

Wholesale Rate In	creases April 1 of Each
2019	9.0%
2020	9.0%
2021	2.9%
2022	2.9%

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER SUMMARY – Continued

Budget Change Explanation	2019 Budget	2020 Budget	Incremental Change	Explanation
2019 Net Budget			\$ -	
Base				
Personnel				
Corporate Expenses & Revenues Personnel Contingency Account	-	49,400	49,400	To reflect provision for negotiated settlements
WWW Operations				
Staff Costs - Full Time Salaries & Benefits Contracts/Services	3,346,200	3,340,300	(5,900)	Step rate increases offset by decrease in benefits rate
<u>Financial Services</u> Meter Testing	140,200	88,800	(51,400)	Efficiences gained from new handheld meter reading technology
Water & Wastewater Supply				
Water - Regional Charge	25,119,900	26,039,400	919 500	Increased due to 9.0% wholesale water rate increase
Water - Town Use	103,000	106,000		City's own use of water separated from regional charge
Write-offs: Residential	137,500	132,600		Based on anticipated decreases in write-offs
Regional Charge Sewer Treatment	37,521,900	39,696,300		Increased due to 9.0% wholesale water rate increase
Wastewater -Town Use	152,000	172,700		City's own use of wastewater separated from regional charge
	132,000	172,700	20,700	Only 3 Own use of wastewater separated from regional charge
Transfer to Other Fund				
WWW Operations				
Transfer to PWO	102,000	113,800	11,800	Based on the WWW financial model and indexed costs
Transfer to Fleet	1,063,000	1,034,500	(28,500)	Based on the WWW financial model and indexed costs
Transfer to IT	396,900	404,800	7,900	Based on the WWW financial model and indexed costs
Transfer to EIS	465,700	545,400	79,700	Based on the WWW financial model and indexed costs
Financial Services Allocation				
Transfer to Revenue Fund	1,252,900	1,275,300	22,400	Increased to reflect inflationary pressures
Corporate Allocation				
Contribution to Revenue Fund	2,074,200	2,254,000	179,800	Transfer to operating fund to reflect inflationary pressures and allocation of time spent on WWW.
Transfer to Reserves & Reserve Funds				
Transfer to Repair & Replacement Reserve Fund	8,397,800	8,719,900	322,100	Increased to reflect growth in WWW related infrastructure as updated in life cycle analysis
	To	tal Expenditures	3,700,000	
Revenue				
Water & Wastewater - Revenue				
Water & Wastewater Supply & Revenue Water & Wastewater - Revenue	(84,200,000)	(87,441,800)	(3,241,800)	Reflects a 7.5% blended increase in combined retail rate and anticipated volume
User Fees				anticipated volume
Financial Services Allocation				
Ownership Change Fee	(140,000)	(162,000)	(22 000)	Based on Tariff of Fees update
Water Collection Charge	(85,100)	(90,000)		Based on Tariff of Fees update
WWW Operations	/4 /=0 0==°	4 504 0	(04.0)	December Triff of Face and the
Water Services Contract	(1,470,000)	(1,501,300)	(31,300)	Based on Tariff of Fees update
Other Internal Sources				
Corporate Expenses & Revenues Recovery from Stormwater	-	(400,000)	(400,000)	Stormwater operating costs expended through WWW Services
		Tarrell D	/o =00 00=1	
		Total Revenues	(3,700,000)	
Total Base Budget			\$ -	†
iotai dase budget				
Total Base Budget	Incr	emental Change	\$ -	

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER SERVICES SUPPLY & REVENUE

This budget program captures the wholesale costs of water supplied by the Region of York and the wholesale costs of wastewater collected for treatment by the Region of York. This budget also captures the combined billing revenues for Water and Wastewater services provided by the City at the combined retail rate.

2020 Budget Highlights

	2018 Actual	Preliminary Actuals at 31-Oct-19	2019 Approved budget	2020 Draft Budget	•	Varian avoura) / nfavourble	
Expenditures			•				
Water - Regional Charges	\$ 22,075,147	\$ 11,019,490	\$ 25,360,400	\$ 26,278,000	\$	917,600	
Wastewater - Regional Charges	34,373,332	16,907,403	37,673,900	39,869,000		2,195,100	
Water & Wastewater Discount	302,511	-	=	-		=	_
Total Expenditures	\$ 56,750,990	\$ 27,926,	\$ 63,034,300	\$ 66,147,000	\$	3,112,	4.9%
Revenues							
Water Supply Revenue	(295,670)	(71,885)	(85,200)	(85,200)		-	
Water & Wastewater Revenue	(76,302,556)	(60,087,997)	(84,200,000)	(87,441,800)		(3,241,800)	
Total Revenues	\$ (76,598,226)	\$ (60,159,		\$ (87,527,000)	\$	(3,241,	3.8%
Net Budget	\$ (19,847,235)	\$ (32,232,	\$ (21,250,900)	\$ (21,380,000)	\$	(129,	0.6%
	2019 Approved Budget	Base	Legislated	Annualization		lew/Growth Staff & Programs	2020 Draft Budget
Expenditures							
Water - Regional Charges	\$ 25,360,400	\$ 917,600	\$ -	\$ -	\$	-	\$ 26,278,000
Wastewater - Regional Charges Water & Wastewater Discount	37,673,900	2,195,100	-	-		-	39,869,000
Total Expenditures	\$ 63,034,300	\$ 3,112,	\$ -	\$ -	\$	-	\$ 66,147,000
Revenues							
Water Supply Revenue	(85,200)	-	-	-		-	(85,200)
Water & Wastewater Revenue	(84,200,000)	(3,241,800)	-	-		-	(87,441,800)
Total Revenues	\$ (84,285,200)	\$ (3,241,	\$ -	\$ -	\$	-	\$ (87,527,000)
Net Budget	\$ (21,250,900)	\$ (129,	\$ -	\$ -	\$	-	\$ (21,380,000)

Base Expenditure

- The Region of York will be passing on a combined 9.0% wholesale rate increase for provision of water and wastewater treatment services effective April 1, 2020.
- The increase in Water and Wastewater Regional Charges reflect January to March 2020 billings from Region of York at the 2019 rate and April to December at the 2020 rate, and are based on forecasted volumes maintained at 2019 levels. In addition, provision for write offs are taken into account in the increase.
- In 2020 the combined Water and Wastewater volumes are forecasted to be 20,000,000 (2019 budget 20,885,505) cubic metres, based on previous years' experience.

WATER & WASTEWATER SERVICES

WATER & WASTEWATER SERVICES SUPPLY & REVENUE - Continued

Base Revenue

- The Water Supply Revenue increased as the proposed residential and business combined retail rate is budgeted to increase by 7.5% effective April 1, 2020 (2019 increased by 7.5%).
- The table below shows historical and projected volumes:

Water Volumes (m³)

Year	Budget	Actual	Variance
2014	21,904,380	20,962,206	(942,174)
2015	20,954,300	21,112,435	158,135
2016	20,954,300	21,558,681	604,381
2017	21,113,340	20,164,709	(948,631)
2018	21,153,222	20,279,343	(873,879)
2019	20,885,505	19,524,000 *	(1,361,505)
2020	20,000,000		

^{*} Estimate

• 2019 actuals of 19,524,000 cubic metres includes actuals up to October 31, 2019 and forecasts for November and December 2019.

WATER & WASTEWATER SERVICES

WATER & WASTEWATER - TRANSFERS TO RESERVES & RESERVE FUNDS

2020 Budget Highlights

	2	018 Actual	Preliminary Actuals at 31-Oct-19			18 Approvd Budget	2019 Draft Budget			Variance avourable / nfavoura		
Expenditures												
Transfer to Water Rate Stabilization Reserve	\$	396,584	\$	600,167	\$	720,200	\$	400,000	\$	(320,200)		
Transfer to Repair & Replacement Reserve Funds		7,406,800		6,398,000		7,677,600		8,319,900		642,300		
Net Budget	\$	7,803,384	\$	6,998,167	\$	8,397,800	\$	8,719,900	\$	322,100	3	.8%
	,	2019 Approved Budget		Base	ı	Legislated	An	nualization	-	lew/Growth Staff & Programs		019 Draft Budget
Expenditures	\$	Approved	\$	Base (320,200)		Legislated -	An \$	nualization -	-	Staff &		
Expenditures Transfer to Water Rate Stabilization Reserve		Approved Budget	\$			J				Staff & Programs	\$	Budget
•		Approved Budget 720,200	\$	(320,200)	\$	J				Staff & Programs	\$	Budget 400,000

Base Expenditure

 The Transfer to Water & Wastewater Repair and Replacement Reserve Funds is in compliance with the requirements of the Safe Drinking Water Act, which requires 100% funding for life cycle replacement of Water and Wastewater related infrastructure as part of this fund being financially sustainable into the future.

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WATER & WASTEWATER SERVICES

WATER & WASTEWATER - FINANCIAL SERVICES ALLOCATIONS

2020 Budget Highlights

	2	2018 Actual		Preliminary Actuals at 31-Oct-19		19 Approve Budget	2	020 Draft Budget	(Fa	/arice vourble) / favable	
Expenditures											
Contracts / Services	\$	363,743	\$	75,570	\$	379,000	\$	327,600	\$	(51,400)	
Materials / Supplies		251,093		196,980		269,000		269,000		-	
Other Expenditures		21,524		16,907		25,000		25,000		-	
Transfers to Other Funds		1,172,100		1,044,083		1,252,900		1,275,300		22,400	
Total Expenditures	\$	1,808,460	\$	1,333,540	\$	1,925,900	\$	1,896,900	\$	(000)	(1.5%)
Revenues											
User Fees		(375,790)		(197,085)		(241,400)		(268,300)		(26,900)	
Reserves and Reserve Funds		(163,478)		(23,207)		(114,200)		(114,200)		-	
Total Revenues	\$	(539,268)	\$	(220,292)	\$	(355,	\$	(382,500)	\$	(900)	7.6%
Net Budget	\$	1,269,192	\$	1,113,248	\$	1,570,300	\$	1,514,400	\$	(900)	(3.6%)

	,	2019 Approved Budget	Base	Legislated	Annualizat	ion	New/G Sta		2	2020 Draft Budget
Expenditures										
Contracts / Services	\$	379,000	\$ (51,400)	\$ -	\$	-	\$	-	\$	327,600
Materials / Supplies		269,000	-	-		-		-		269,000
Other Expenditures		25,000	-	-		-		-		25,000
Transfers to Other Funds		1,252,900	22,400	-		-		-		1,275,300
Total Expenditures	\$	1,925,900	\$ (29,000)	\$ -	\$	-	\$	-	\$	1,896,900
Revenues										
User Fees		(241,400)	(26,900)	-		-		-		(268,300)
Reserves and Reserve Funds		(114,200)	-	-		-		-		(114,200)
Total Revenues	\$	(355,600)	\$ (26,900)	\$ -	\$	-	\$	-	\$	(382,500)
Net Budget	\$	1,570,300	\$ (55,900)	\$ -	\$	-	\$	-	\$	1,514,400

Base Expenditure

- Contracts / Services include costs for Meter Reading Services, which were reduced as a result of efficiencies achieved from the new meter reading technology.
- Transfer to the Revenue Fund relates to staff in the Corporate & Financial Services Department providing billing, collection, meter management and customer service. The increase is due to inflationary adjustments.
- User Fees increased by \$26,900 due to increases in Water Collection Charges and Ownership Change fees, which is reflective of greater expected activity in the residential resale market than in previous years.

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WATER & WASTEWATER SERVICES

WATER & WASTEWATER - CORPORATE ALLOCATIONS

The Corporate Allocations accounts include Corporate Expenditures and Revenues including investment income. The budgets for these are summarized as follows:

2020 Budget Highlights

		2018 Actuals Act		Preliminary Actuals at 31-Oct-19		2019 Approve Budget		2020 Draft Budget	•	Varian avoura) / nfavourble	
Expenditures Personnel - Full-Time			œ.		ው		ው	40.400		40,400	
Transfers to Other Funds		1,486,006	\$	1,728,500	\$	2,074,200	\$	49,400 2,254,000		49,400 179,800	
Total Expenditures	\$	1,486,	\$	1,728,500	\$	2,074,200	\$	2,303,400	\$	229,200	11.1%
Revenues											
Investment Income		(60,000)		_		(60,000)		(60,000)		_	
Other Internal Sources		(880,000)		-		-		(400,000)		(400,000)	
Total Revenues	\$	(940,	\$	-	\$	(60,	\$	(460,000)	\$	(000)	666.7%
Net Budget	\$	546,	\$	1,728,500	\$	2,014,200	\$	1,843,400	\$	(800)	(8.5%)
	Å	2019 Approved Budget		Base		Legislated	An	nualization		lew/Growth Staff & Programs	2019 Draft Budget
Expenditures	_										
Personnel - Full-Time	\$	-	\$	49,400	\$	-	\$	-	\$	-	\$ 49,400
Transfers to Other Funds	\$	2,074,200	•	179,800	•	-	•	-	•	-	2,254,000
Total Expenditures	Þ	2,074,200	\$	229,200	\$	-	\$	-	\$	-	\$ 2,303,400
Revenues Investment Income		(60,000)		-		-		-		-	(60,000)
Other Internal Sources		-		(400,000)		-				-	(400,000)
Total Revenues	\$	(60,000)	\$	(400,000)	\$	-	\$	-	\$	-	\$ (460,000)
Net Budget	\$	2,014,200	\$	(170,800)	\$	-	\$	-	\$	-	\$ 1,843,400

Base Expenditure

- Corporate Expenditures, which accounts for the allocation of corporate overhead, is budgeted at \$2,254,000. The allocation relates to provisions for inflationary adjustments, updated general overhead, and occupancy costs for administrative time.
- Personnel costs of \$49,400 were budgeted to provide for the potential corporate impact of collective bargaining negotiations

Base Revenue

- Investment income is attributed to the Water and Wastewater Fund cash flow activity. Investment Income is budgeted at \$60,000, consistent with prior year approved budget.
- Transfers from Internal Sources relates to a Transfer from Stormwater to cover costs expended under Water & Wastewater Services on behalf of Stormwater Services.

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WATER & WASTEWATER SERVICES

WATER & WASTEWATER ADMINISTRATION

This budget includes staffing and related costs for the administration of Water and Wastewater Services.

	2018 Actual	reliminary Actuals October 31, 2019	2019 Approved Budget	2020 Draft Budget	Variance (Favourable) / Unfavourable	
Expenditures WWW - Admin	\$ 1.708.792	\$ 1.331.109	\$ 1.940.300	\$ 1.959.100	\$ 18.800	
Net Budget	\$ 1,708,792	\$ 1,331,109	\$ 1,940,300	\$ 1,959,100	\$ 18,800	1.0%

	2018 Actual	reliminary Actuals ctober 31, 2019	20	19 Approved Budget	2020 raft Budget	•	Variance Favourable) / Infavourable	
Expenditures								
Personnel - Full-Time	\$ 1,028,661	\$ 970,542	\$	1,137,600	\$ 1,141,800	\$	4,200	
Personnel - Casual	18,016	50		16,400	16,400		-	
Contracts / Services	88,110	49,890		83,100	83,100		-	
Materials / Supplies	13,420	10,026		13,000	13,000		-	
Transfers to Other Funds	560,585	300,600		690,200	704,800		14,600	
Total Expenditures	\$ 1,708,792	\$ 1,331,109	\$	1,940,300	\$ 1,959,100	\$	18,800	1.0%
Net Budget	\$ 1,708,792	\$ 1,331,109	\$	1,940,300	\$ 1,959,100	\$	18,800	1.0%

	20	2019 Approved Budget		Base	Legislated		Annualzation		 ew/Growth & Programs	2	020 Draft Budget
Expenditures											
Personnel - FT	\$	1,137,600	\$	4,200	\$	-	\$	-	\$ -	\$	1,141,800
Personnel - Casual		16,400		-		-		-	-		16,400
Contracts/Services		83,100		-		-		-	-		83,100
Materials/Supplies		13,000		-		-		-	-		13,000
Transfers to Other Funds		690,200		14,600		-		-	-		704,800
Total Expenditures	\$	1,940,300	\$	18,800	\$	-	\$	-	\$ -	\$	1,959,100
						_		_			
Net Budget	\$	1,940,300	\$	18,800	\$	-	\$	-	\$ -	\$	1,959,100

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER ADMINISTRATION

Contracts/Services

• The Contracts/Services of \$83,100 are composed of the following.

	Ар	2019 proved Judget	_	20 Draft Sudget	Variance (Favourable) / Unfavourable		Base			slated	Annua	alization	Sta	growth aff & grams
Consulting Contracts	\$	14,000	\$	14,000	\$	-	\$	-	\$	-	\$	-	\$	-
Consulting / Benchmarking Init		30,000		30,000		-		-		-		-		-
Environmental Compliance Cont.		15,000		15,000		-		-		-		-		-
Vehicle / Equipment Rental		24,100		24,100		-		-		-		-		-
	\$	83,100	\$	83,100	\$	-	\$	-	\$	-	\$	-	\$	-

Transfers to Other Funds

 The \$14,600 increase transfer to the revenue fund includes staffing costs allocated to the Information Technology Division and the Administration Division in Public Works Operations. It also includes Fleet chargebacks to Public Works Operations. The increase is based on recommendations from the Water and Wastewater Financial/Rate Study.

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER OPERATIONS

This program area includes staffing, supplies and contracted services related to the maintenance and operation of approximately 1200 km of watermain and sanitary sewer infrastructure.

	2018 Actual	Preliminary Actuals October 31, 2019	2019 Approved Budget	2020 Draft Budget	Variance (Favourable) / Unfavourable	
Expenditures						
WWW Operations	\$ 11,444,674	\$ 5,846,596	\$ 8,904,300	\$ 8,950,500	\$ 46,200	
Total Expenditures	\$11,444,674	\$ 5,846,596	\$ 8,904,300	\$ 8,950,500	\$ 46,200	0.5%
Revenues						
WWW Operations	(2,924,813)	(,263,300)	(1,576,000)	(1,607,300)	(31,300)	
Total Revenue	\$ (2,924,813)	\$ (2,263,300)	\$ (1,576,000)	\$ (1,607,300)	\$ (31,300)	2.0%
Net Budget						
WWW Operations	\$ 8,519,861	\$ 3,583,295	7,328,300	7,343,200	14,900	
Net Budget	\$ 8,519,861	\$ 3,583,295	\$ 7,328,300	\$ 7,343,200	\$ 14,900	0.2%

	20	018 Actual		Preiminary Actuals ectober 31, 2019	20	019 Approved Budget	2020 Draft Budget	•	Variance avourable) / nfavourable	
Expenditures										
Personnel - Full-Time	\$	2,043,233	\$	1,707,569	\$	2,208,600	\$ 2,198,500	\$	(10,100)	
Personnel - Casual		60,626		97,040		135,500	135,500		-	
Contracts / Services		7,529,289		3,104,640		4,558,400	4,558,400		-	
Materials / Supplies		530,192		429,491		629,800	629,800		-	
Other Expenditures		46,822		28,055		34,600	34,600		-	
Transfers to Other Funds		1,234,512		479,800		1,337,400	1,393,700		56,300	
Total Expenditures	\$1	1,444,674	\$	5846,596	\$	8,904,300	\$ 8,950,500	\$	46,200	0.5%
Revenue										
User Fees		(2,924,813)		(2,263,300)		(1,576,000)	(1,607,300)		(31,300)	
Total Revenue	\$	(2,924,813)	\$	(2,263,300)	\$	(1,576,000)	\$ (1,607,300)	\$	(31,300)	2.0%
Net Budget	\$	8,519,861	\$	3,583,295	\$	7,328,300	\$ 7,343,200	\$	14,900	0.2%

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER OPERATIONS

		019 Approved Budget		Base	se Legislated		Annualization		;	w/Growth Staff & rograms		2020 Draft Budget
Expenditures												
Personnel - Full-Time	\$	2,208,600	\$	(10,100	\$	-	\$	-	\$	-	\$	2,198,500
Personnel - Casual		135,500		-		-		-		-		135,500
Contracts / Services		4,558,400		-		-		-		-		4,558,400
Materials / Supplies		629,800		=		-		-		-		629,800
Other Expenditures		34,600		=		-		-		-		34,600
Transfers to Other Funds		1,337,400		56,300		-		-		-		1,393,700
Total Expenditures	\$	8,904,300	\$	46,200	\$	-	\$	-	\$	-	\$	8,950,500
Revenue												
User Fees	\$	(1,576,000)	\$	(31,300)	\$	-	\$	=	\$	=	\$	(1,607,300)
Total Revenue	\$	(1,576,000)	\$	(31,300)	\$	-	\$	-	\$	-	\$	(1,607,300)
Net Budget	•	7,328,300	\$	14,900	\$		•		\$		\$	7,343,200
Net budget	<u> </u>	1,320,300	Ф	14,900	Ψ		Ψ		Ψ		Φ	1,343,200

Contracts/Services

• The Contracts/Services of \$4,558,400 are composed of the following.

Variance breakdown

	2019 Approved Budget	2020 Draft Budget	Variance (Favourable) / Unfavourable	I	Base	Legi	slated	d Annu	alization	St	growth aff & grams
Insurance	\$ 572,700	\$ 572,700	\$ -	\$	-	\$	-	\$	-	\$	-
Infill Service Connections	1,100,000	1,100,000	-		-		-		-		-
Ontario 1 Call Locates	20,000	20,000	-		-		-		-		-
Water	1,336,200	1,336,200	-		-		-		-		-
Sewer	1,529,500	1,529,500			-		-		-		-
	\$ 4,558,400	\$ 4,558,400	\$ -	\$	-	\$	-	\$	-	\$	-

2020 Draft Budget

WATER & WASTEWATER SERVICES

WATER & WASTEWATER OPERATIONS

Materials/Supplies

• The Materials/Supplies of \$629,800 are composed of the following.

Variance breakdown

		2019 Approved Budget		20 Draft Budget	(Fa	/ariance vourable) / favourable		Base	Leg	islated	l Ann	ualization	5	w/growth Staff & ograms
Water	\$	294,600	\$	294,600	\$	-	\$	_	\$	_	\$	_	\$	_
Sewer	·	196,500	•	196,500	•	-	•	-	•	-	•	-	•	-
Hydro		33,300		33,300		-		-		-		-		-
Training & Tuition		78,200		78,200		-		-		-		-		-
Uniforms /Clothing		23,800		23,800		-		-		-		-		-
Other		3,400		3,400				-		-		-		-
	\$	629,800	\$	629,800	\$	-	\$	-	\$	-	\$	-	\$	-

Transfers to Other Funds

 The \$56,300 increase includes transfers to the revenue fund for the staffing costs allocated to the Environment & Infrastructure Services Department. It also includes the Fleet chargeback to Public Works Operations.

User Fees

• The user fees have increased by \$31,300 and are composed of the following.

Variance breakdown

	Ар	2019 proved sudget		20 Draft Budget	(Fav	riance ourable) / vourable	Base	Leg	gislated	Annı	ualization	ew/growth Staff & Programs
Water Service On/Off Charges	\$	(70,000)	\$	(70,000)	\$	-	\$ -	\$	-	\$	_	\$ -
Water Service Contract - Res.		(709,000)		(723,900)		(14,900)	(14,900)		-		-	-
Sewer Blocked Lateral Fees		(30,000)		(30,000)		-	-		-		-	-
WWW Sundries Recovery		(6,000)		(6,000)		-	-		-		-	-
Sewer Service Contract - Res.		(474,000)		(484,200)		(10,200)	(10,200)		-		-	-
Storm Sewer Serv. Contract - Res		(287,000)		(293,200)		(6,200)	(6,200)		-		-	-
Other Rev from Devloper		-		-			 -		-		-	-
	\$ (1	,576,000)	\$ (1	,607,300)	\$	(31,300)	\$ (31,300)	\$	-	\$	-	\$ -

The \$31,300 base increase is due to the approved tariff fess for 2020.

STORMWATER MANAGEMENT SERVICES

OVERVIEW

Depending on the season, stormwater comes from rain and from melting snow. It flows into storm sewers, and in some areas to stormwater management ponds. Ponds hold back stormwater and release it slowly into natural streams and rivers. Richmond Hill currently owns and operates more than 96 Storm Water Facilities, 542 kilometres of storm sewers and 17,228 catch basins, and manages more than 150 kilometres of streams and rivers. This program area includes both internal resources and contracted services to perform preventative and corrective maintenance on 542 kilometres of storm sewer and 99 oil and grit separators. Stormwater is different from wastewater, which flows into sanitary sewers from household drains. By managing stormwater, Richmond Hill reduces erosion and flooding, protecting both the community and municipal infrastructure, like roads, sidewalks and trails.

Richmond Hill's stormwater system requires ongoing maintenance, including periodic repair and replacement. Ponds, storm sewers and catch basins are more likely to perform poorly if they are not maintained properly. Planning for repair and replacement will help to avoid costly and inconvenient situations like washed-out roads and trails, stream erosion or flooding. This is a problem faced not only in Richmond Hill but in other municipalities across Canada.

This presentation summarizes the Stormwater program that is distributed through four departments:

- Environmental & Infrastructure Services major repair and reconstruction of infrastructure (part of Capital program).
- **Community Services** maintains & operates almost 1200 km of watermain and sanitary sewer infrastructure, along with storm sewers and stormwater ponds.
- Corporate & Financial Services billings, collections, maintains water meters
- Office of the City Manager deals with service enquiries through Access Richmond Hill

STORMWATER MANAGEMENT SERVICES

OVERVIEW - Continued

The Stormwater Management rate provides dedicated funding for stormwater management in Richmond Hill, and is used to plan for long-term upkeep of the stormwater system. Richmond Hill's stormwater system (ponds, storm sewers, catch basins, etc.) requires ongoing maintenance, including periodic repair and replacement. Ponds, storm sewers and catch basins are more likely to perform poorly if they are not maintained properly. Planning for repair and replacement will help to avoid costly and inconvenient situations like washed-out roads and trails, stream erosion or flooding. The Stormwater Management Financial Plan, completed in 2017, identified greater staff efforts towards the stormwater system than was previously noted in 2013 when the service review was first completed in establishing dedicated rates.

The municipality must ensure the stormwater system is operating in accordance with various acts, regulations and approvals provided by federal, provincial and local authorities including the Ontario Ministry of Environment and Toronto and Region Conservation Authority.

	2	018 Actuals	Preliminary Actuals at 31-Oct-19		2019 Approve Budget		2020 Draft Budget	(Fa	Varice avourble) / afavable	
Expenditures										
Contracts / Services	\$	319,739	\$ 365,014	\$	765,200	\$	765,200	\$	-	
Materials / Supplies		60,320	29,731		102,400		102,400		-	
Transfers to Other Funds		3,419,619	2,806,555		3,363,400		3,727,500		364,100	
Total Expenditures	\$	3,799,678	\$ 3,201,300	\$	4,231,000	\$	4,595,100	\$	364,100	8.6%
Revenues										
User Fees		(3,657,648)	(3,135,599)		(4,006,000)		(4,370,100)		(364,100)	
Reserves and Reserve Funds		(142,030)	(187,500)		(225,000)		(225,000)		-	
Total Revenues	\$	(3,799,678)	\$ (3,323,099)	\$	(4,231,000)	\$	(4,595,100)	\$	(100)	8.6%
Net Budget	\$	(0)	\$ (121,799)	\$	-	\$	-	\$	-	

	,	2019 Approved Budget	Base	Legislated	Aı	nnualization	ew / Growth Staff & Programs	2	2020 Draft Budget
Expenditures									
Contracts / Services	\$	765,200	\$ -	-	\$	-	\$ -	\$	765,200
Materials / Supplies		102,400	-	-		-	-		102,400
Transfers to Other Funds		3,363,400	364,100	-		-	-		3,727,500
Total Expenditures	\$	4,231,000	\$ 364,100	\$ -	\$	-	\$ -	\$	4,595,100
Revenues									
User Fees		(4,006,000)	(364,100)	-		-	-		(4,370,100)
Reserves and Reserve Funds		(225,000)	-	-		-	-		(225,000)
Total Revenues	\$	(4,231,000)	\$ (364,100)	\$ -	\$	-	\$ -	\$	(4,595,100)
Net Budget	\$	-	\$ -	\$ -	\$	-	\$ -	\$	-

STORMWATER MANAGEMENT SERVICES

OVERVIEW – Continued

Rate History

The Stormwater Management rate was initially adopted by Council in 2013. The basis of the rate was presented in the *Stormwater Management Financing Feasibility Study (SRCFS.13.007)*. This study was updated in 2017 and it was determined that stormwater services required greater staffing efforts and increased capital and infrastructure needs. However, until a more equitable and sustainable rate structure is implemented, the proposed 2020 budget reflects a 7.5% rate increase, consistent with rate increases in Water & Wastewater Services. Staff will be proposing a new rate structure as part of the 2020 Budget process, for implementation by the end of 2021.

The following table shows the historical annualized rates:

		Residential		Non-Res	ndominiums		
	Ann	ual Rate		Anr	nual Rate		
Year	(billed	quarterly)	% Inc.	(billed	bi-monthly)	% Inc.	
2017	\$	62.24	9.0%	\$	180.82	9.0%	
2018	\$	67.84	9.0%	\$	197.10	9.0%	
2019	\$	73.95	9.0%	\$	214.83	9.0%	
2020	\$	79.50	7.5%	\$	230.95	7.5%	

STORMWATER MANAGEMENT SERVICES

OVERVIEW – Continued

Budget Change Explanation	2019 Budget	2020 Budget	Incremental Change	% change over prior year	Explanation
2019 Net Budget			\$ -		
Base					
Expenditures					
Transfers to Other Funds					
Transfer to Water Quality Protection Reserve Fund	1,859,800	1,503,700	(356,100)		Decrease to Water Quality Protection Reserve Fund for Stormwater Management related infrastructure
Contribution to Operating Fund	1,503,600	1,823,800	320,200	21.3%	Increase to Stormwater operating costs in the Operating Fund
Transfer to Water & Wastewater Fund	-	400,000	400,000		Increase to Stormwater operating costs in Water & Wastewater Operations
		Total Expenditure	\$ 364,100		
Revenues Storm Water Management User Rate	(4,006,000)	(4,370,100)	(364,100)		Reflects a 7.5% Stormwater Management rate increase as well as an increase in the number of properties
		Total Revenues			
Base Budget Incremental Change			\$ -		
moremental Change		2020 Net Budget	\$ -		

STORMWATER MANAGEMENT SERVICES

STORMWATER MANAGEMENT

The Stormwater Management Rate is a charge that applies to developed and undeveloped land as stormwater runs off both types of land. For residents and businesses on City water, the stormwater rate is applied directly to the water bill. Residents and businesses who are not on City water will receive an annual bill for the Stormwater Management Rate. The funds provide a dedicated sustainable funding source for long-term upkeep of the stormwater system in Richmond Hill.

2020 Budget Highlights

Revenues User Fees

Net Budget

Total Revenues

	20	18 Actuals	Preliminary Actuals at 31-Oct-19	20 ⁻	19 Approve Budget	2	2020 Draft Budget	(Fa	Variance avourable / nfavoura	
Expenditures Contribution to Operating Fund Transfers to Water Quality Reserve Fund Transfer to Water & Wastewater Fund Write-off Storm Water Fee Res Write-off Storm Water Fee Non-Res	\$	1,680,494 1,734,200 - 4,808 117	\$ 1,253,000 1,549,833 - 3,722	\$	1,503,600 1,859,800 - -	\$	1,823,800 1,503,700 400,000 -	\$	320,200 (356,100) 400,000 - -	
Total Expenditures	\$	3,419,619	\$ 2,806,555	\$	3,363,400	\$	3,727,500	\$	364,	10.8%
Revenues User Fees Total Revenues Net Budget	\$	(3,657,648) (3,657,648) (238,029)	(3,135,599) (3,135,599) (329,044)		(4,006,000) (4,006,000) (642,600)		(4,370,100) (4,370,100) (642,600)		(364,100)	9.1% 0.0%
	Å	2019 Approved Budget	Base	ļ	Legislated	An	nualization		ew/Growth Staff & Programs	2020 Draft Budget
Expenditures Contribution to Operating Fund Transfers to Water Quality Reserve Fund Transfer to Water & Wastewater Fund	\$	1,503,600 1,859,800	\$ 320,200 (356,100) 400,000	\$	- - -	\$	- - -	\$	- - -	\$ 1,823,800 1,503,700 400,000
Total Expenditures	\$	3,363,400	\$ 364,100	\$	-	\$	-	\$	-	\$ 3,727,500

(364,100)

(364,100) \$

(4,370,100)

(642,600)

\$ (4,370,100)

\$

\$

(4,006,000)

\$ (4,006,000) \$

(642,600) \$

STORMWATER MANAGEMENT SERVICES

STORMWATER MANAGEMENT - Continued

Base Expenditure

- Contribution to Operating Fund represents stormwater operating costs incurred through the tax rate budget.
- Transfers to the Water Quality Protection Reserve Fund is the net amount available to allocate to the Reserve Fund after factoring in stormwater related revenues and expenditures. There was a decrease to the transfer as a result of reprioritization of funds to support stormwater activities under Water & Wastewater Services.
- Transfer of \$400,000 to Water & Wastewater Fund represents stormwater operating costs incurred via Water & Wastewater Services.

Base Revenues

• The 2020 budget proposes a 7.5% increase to maintain necessary immediate funding until a more fair and sustainable rate structure is approved and implemented.

2020 Draft Budget

STORMWATER MANAGEMENT SERVICES

STORMWATER OPERATIONS

This program area includes staffing, supplies and contracted services required to support the maintenance and operation of 531 km of storm sewer, 99 oil grit separators and 82 stormwater management facilities.

	20	018 Actual		Preliminary Actuals October 31, 2019		Арр	019 roved idget	2	2020 Draft Budget	•	ariance Favourable)/ nfavourable	
Expenditures Stormwater Management Total Expenditures	\$	380,059 380,059	\$ \$	394,74 394,7 4				\$ \$	867,600 867,600	\$ \$	<u>-</u>	0.0%
Revenue Stormwater Management Total Revenue	\$	(142,030) (142,030)		(187,50 (187,5 0			225,000) 225,000)	\$	(225,000) (225,000)	\$	<u>-</u>	0.0%
Net Budget Stormwater Management Net Budget	\$ \$	238,029 238,029	\$ \$	207,24 207,24			, ,	\$ \$	642,600 642,600	\$ \$	<u>-</u>	0.0%
		2018 Actu	al	Prelimina Actuals October 3 2019	;		2019 pproved Budget		2020 Draft Budget		Variance (Favourable)/ Unfavourable	
Expenditures Contracts / Services Materials / Supplies	_	\$ 319,73 60,33	20	29	,014 ,731		765,200 102,400)	102,40	0	\$ - - \$ -	_
Total Expenditures Revenue Reserves and Reserve Funds	s_	\$ 380,0 5 (142,0)	30)	(187	, 745 ,500)		(225,000))	(225,00	0)	· 	U.U%
Total Revenue Net Budget	-	\$ (142,03 \$ 238,02		`	,500) ,245	\$	642,600		•		\$ - \$ -	0.0%

2020 Draft Budget

STORMWATER MANAGEMENT SERVICES

STORMWATER OPERATIONS

Expenditures		2019 ppoved Budget		Base	Le	gislate	Annua	llization	S	//Growth staff & ograms		020 Draft Budget
Contracts / Services	\$	765,200	\$	-	\$	_	\$	-	\$	_	\$	765,200
Materials / Supplies	•	102,400	,	-	•	-	,	-	Ť	-	,	102,400
Total Expenditures	\$	867,600	\$	-	\$	-	\$	-	\$	-	\$	867,600
Revenue												
Reserves and Reserve Funds		(225,000)		_		-		-		-		(225,000)
Total Revenue	\$	(225,000)	\$	-	\$	-	\$	-	\$	-	\$	(225,000)
Net Budget	\$	642,600	\$	-	\$	-	\$	-	\$	-	\$	642,600

Contracts/Services

• The Contracts/Services of \$765,200 are composed of the following.

						Variance breakdown							
	-	2019 oproved Budge	020 Draft Budget	(Fa	Variance vourable)/ favouable	Base	Le	gislated	Anr	nualization		ew/growth Staff & Programs	
Consulting Benchmarking													
Initiative	\$	10,000	\$ 10,000	\$	-	\$ -	\$	-	\$	-	\$	-	
Stormsewer		290,000	290,000		-	-		-		-		-	
Stormwater - OGS		24,200	24,200		-	-		-		-		-	
Stormwater ponds		47,500	47,500		-	-		-		-		-	
Drainage		393,500	393,500		-	-		-		-		-	
	\$	765,200	\$ 765,200	\$	-	\$ -	\$	-	\$	-	\$	-	

Materials/Supplies

• The Materials/Supplies of \$102,400 are composed of the following.

				Variance breakdown								
	2019 Approved Budget	2020 Draft Variar Budget (Favour Unfavou	able)/ Base	Legislated	Annualization	New/growth Staff & Programs						
Drainage Stormsewer	\$ 57,400 45,000		- \$ -	\$ -	\$ - -	\$ -						
	\$ 102,400	\$ 102,400 \$	- \$ -	\$ -	\$ -	\$ -						

Reserve and Reserve Funds

• The \$225,000 Storm Sewer Preventative Maintenance Program is fully funded from the Water Quality Protection Reserve Fund.